



SISTERS OF CHARITY FOUNDATION
of South Carolina

Learning Academy

2009 Evaluation 101 Workshop

Philosophy

As good stewards, it is the desire of the Sisters of Charity Foundation of South Carolina to provide a diverse population of nonprofit organizations addressing poverty in South Carolina with the opportunity to expand their skills and knowledge and enhance educational access, while cultivating personal and organizational responsibility and capacity.

The purpose of the Foundation's Learning Academy is to leverage training and educational opportunities for the capacity building needs of multiple nonprofit organizations in the state of South Carolina.

The Learning Academy strives to develop intentional individuals and organizations who are empowered, informed and responsible, provide learning environments that integrate emerging trends and innovation and promote continuous learning.

Who Should Apply?

This workshop is designed for Executive Directors or Program Managers who want to develop or enhance their skills with program evaluation and questionnaire development.

About the Workshop

Wednesday, September 16 from 10 a.m.-4 p.m.

(Registration begins at 9:30 a.m.)

Sisters of Charity Foundation of South Carolina Office

This interactive workshop provides individuals with the tools and resources to develop a basic program evaluation.

At the end of the course, participants will understand the levels of program evaluation, be able to develop a management plan matching implementation with outcomes and be able to design a simple questionnaire. Part didactic, but primarily experiential, this workshop will provide participants with skill-building activities and valuable tips for improving questionnaires using the various formatting features of Microsoft Word.

About the Facilitator

Catherine N. Blume, M.Ed.

Cathy Blume has over 27 years of experience conducting evaluations and providing consultation on program development in the public and private sectors. Her work has largely been with programs affecting children and youth, but she also has been the lead evaluator on comprehensive initiatives aimed at addressing community problems from a broad-based prospective with multiple collaborative partners. In this work, she is recognized for her ease in merging the technical and practical aspects of projects. She recently retired from the University of South Carolina, where she was a research assistant professor at The Center for Child and Family Studies in the College of Social Work. She is currently a private consultant and is working with the Sisters of Charity Foundation of South Carolina to enhance the evaluation component of the Responsive Grants program.

To allow more interaction and learning opportunities, each workshop is limited in size. Participation in the workshop is determined by a selective process. The selection process requires the submission of a completed application form for each person seeking attendance.

Please mail, fax or e-mail your application to Katrina Spigner at the Sisters of Charity Foundation of South Carolina:

2711 Middleburg Drive | Suite 115 | Columbia, SC 29204
o: 803.254.0230 | f: 803.748.0444 | kspigner@sistersofcharitysc.com

APPLICATION DEADLINE:
August 31, 2009

Applicants will be notified of decisions
September 7, 2009.



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2009 Evaluation 101 Workshop Application

Name _____

Current Position/Title _____ Years with Organization _____

Organization _____ Age of Organization _____

Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____ E-mail _____

Does your organization have a 501(c)3 nonprofit status? ___ Yes ___ No

How did you hear about this workshop? _____

Brief overview of the work of the organization _____

Organization's Mission _____

Operating Methods (A brief explanation of how the organization works.) _____

Annual Operating Budget _____

Funding (A description of where the organizational funding comes from, with percentage breakdowns where available.) _____

_____ Grants ___ Events ___ Annual Donors ___ Other ___

Governance (An explanation of how the organization is run, to whom it is answerable and how it forms policy.) _____

Geographical Spread (The counties in which the organization is active, the presence of regional offices, the number of staff employed and the headquarters location.) _____

How does your organization (through mission or project) address poverty in South Carolina? _____

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2009 Evaluation 101 Workshop Application (continued)

1. Have you had grant writing experience? Yes No

2. Have you had experience developing new programs or projects? Yes No

If yes, briefly describe the most recent one or one with which you are particularly satisfied. _____

3. Have you had experience with designing a project evaluation? Yes No

If yes, briefly describe what the evaluation entailed. _____

4. Have you had experience designing a questionnaire and conducting surveys? Yes No

5. Are you currently involved with a project evaluation? Yes No

If yes, how might this workshop help you with this evaluation? _____

6. What has been your biggest challenge with evaluation? _____

Please note: If you are selected to participate in this workshop, please bring a questionnaire you wish to improve or be prepared to discuss a situation for which you need to develop a questionnaire.

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